

Menasha Senior Center

Facility Rental Fee

Hourly Rental with flat kitchen rate

(include time for set-up and take-down)

	Resident <u>w/o kitchen</u>	Resident <u>w kitchen</u>
Up to 3 hrs.	10.00/hr	Add \$20.00
After 3 hrs.	5.00/hr	to total hrly rate
	Non Resident <u>w/o kitchen</u>	Non Resident <u>w kitchen</u>
Up to 3 hrs.	15.00/hr	Add \$25.00
After 3 hrs.	10.00/hr	to total hrly rate

(The \$20 kitchen fee will be waived for senior residents of the City of Menasha (55 yrs+))

A **\$25.00 security deposit** (reservation/damage) is required for each rental

Separate check - no cash. This deposit may be refunded dependent upon the condition of the facility after use.
(read Renter's Guidelines and Renter's checklist).

1. The deposit for one-day only rental will be returned within 10 days
2. The deposit for a multiple-day rental will be returned within 10 days at the end of the rental period.
If the deposit is needed for clean up by the Menasha Senior Center or City of Menasha staff for any day during the rental period an additional \$25.00 will then be required for the remaining rental period.

A **\$10.00 kitchen key deposit** is required should you lose or not return the key.

Separate check or cash when you pick up the key. This deposit will be refunded with the return of the key.